

## BTQG BOARD OF DIRECTORS

June 12, 2023

The meeting was called to order by CEO Robin Heider at 6:04 p.m. at Appletree Quilting Center.

Present in person: Robin Heider, Judi Kirkpatrick, Sharon Lawler, Amy Reilly, Alice Leeper, Martha Eberhard, Barb Nixon, Elaine Keely, Nancy Antonio, Connie Richards, Donna Puleo, Lynn Hill., Janet Hollandsworth, Lora Brinkman, Carol Sexton, Willie Morris, Sue Donnelly, Kat Reece, Glenda Moum, Maggie Walter, Lauren Matthews.

Absent: Mona Stevenson, Debbie Odor, Irmgard Marsh.

CEO Robin Heider collected keys from officers and chairpersons for the church and for BTQG storage cabinets and passed these on to the 2023-2024 CEO, Lora Brinkman. Robin reported that the special speaker Liz Granberg-Jerome contracted for October might need to cancel because her husband currently has some serious health issues.

May minutes were read by members before the meeting. Motion was made by Martha Eberhard and seconded by Elaine Keely to approve the minutes from the May meeting. Motion passed.

Treasurer's Report was given by Amy Reilly. Balance on hand as of May 30 was \$39,416.89. Motion was made by Janet Hollandsworth and seconded by Barb Nixon to approve the May financial statement. Motion passed.

Day Chapter President Mona Stevenson was absent. No report was given.

Starlight Chapter President Alice Leeper reported that the year went smoothly with no issues.

Past CEO Judi Kirkpatrick reported that the annual meeting went well and was well attended. The food was good and the speaker after the business meeting was good. Judi thanked Alice Leeper for managing the sound system for the annual meeting.

Program Team report was given by Martha Eberhard. Martha reported on chapter meetings in place for both July chapter meetings. Martha introduced two of the Program Team members for 2023-2024. Maggie Walter reported on the programs set for August and September.

Library report was given by Elaine Keely. No books are missing. The speaker for the Annual meeting, Karen Gibbs, gifted BTQG's library with a copy of her book, *Bits of Bargello*. The new librarians will need to update the listing of books throughout the year. Elaine will help transition the new librarians.

Service Projects chairperson Connie Richards reported that approximately 30 quilts are ready to donate.

Membership chairperson Donna Puleo reported 64 members attended the Annual meeting, one of them being a new member. Donna will continue as membership chairperson for this next year.

Web Master Janet Hollandsworth reported that she has everything posted on the web page that is available to her. If you want something put on the web, email it to her at her gmail address. She will try to post it on the web within 24 hours. Robin Heider thanked Janet for her work on the guild's web.

Newsletter chairperson Lynn Hill reported that there was some confusion on who is to do the July newsletter. Lynn did the July newsletter by herself when she first took the newsletter position. Clarification is needed for future editors about who does the July issue. Lynn and the new editor will work together on July's newsletter.

Social Media chairperson Barb Nixon reported that she does not want to continue doing e-Blasts. Barb is willing to keep Facebook if the new chairperson does not want to do both.

Budget Committee chairperson Amy Reilly reported that she sent the amended budget to Board members with the changes approved during the Annual meeting.

Audit Committee chairperson Judi Kirkpatrick reported that her team is ready to audit as soon as the treasurer records are closed. Amy Reilly reported that all checks have cleared. The next bank statement should come soon.

Winter Retreat 2024 report was given by Martha Eberhard. Because adding \$1,000 to the budget for 2023-2024 was approved, the fee for sleeping rooms will be the same as last year, which is \$230 for a double room and \$335 for a single-person room. Registration will be in the October newsletter. The retreat team will present extensive information about the retreat at October chapter meetings. Martha will mail a deposit to Lodge of the 4 Seasons on July 1.

Old business: None.

New business: CEO Robin Heider asked if there are any concerns about transitioning positions. In discussion, a suggestion was made that chapter speakers be secured 18 months ahead when possible. The program team should pay attention to months with holidays falling on chapter meeting dates and move that chapter meeting to the following week. Some past Zoom speakers required payment before the speaking date, so the treasurer postdated their check. In program planning, assume that chapter budgets for the following year will be like the current budget. Several policies need changes, and the new Board will explore that.

Lynn Hill explained that she has done quilting demonstrations at several area events and asked about the possibility of receiving mileage since these activities promote BTQG. BTQG's mission includes education and community outreach. Discussion included bylaws, 501 (c)(3) definition, the need for a budget for educational functions, update BTQG's tri-fold and bookmark for use at educational functions, and Board approval of demonstration venues. Lora Brinkman will research 501 (c)(3). Lynn was asked to keep a list of venues until such time as a decision can be made.

Lora Brinkman asked about the importance of an in-kind donation receipt for people who make donations of fabric or of hours spent on a project for the guild and use that receipt as a tax deduction. There were varying thoughts on "time" being acceptable or unacceptable as a tax deduction.

The in-coming Day Chapter President voiced concern about lifting the heavy items needed for the speaker system. She was assured that guild members at the meetings can be asked to help with set up.

There being no further business, a motion was made by Judi Kirkpatrick and seconded by Janet Hollandsworth to adjourn the meeting. Motion past. The meeting was adjourned at 7:14 p.m.

Respectfully submitted,

Sharon Lawler  
BTQG Secretary